

KIDMORE END PARISH COUNCIL

Minutes of a meeting of the Parish Council held at the Church Room, Kidmore End on Wednesday 27 June 2007 at 8.00 pm and concluded at 9.50pm.

Present: A K Martin (Chairman), R S Young (Vice-Chairman), R C Gutteridge (from Minute 2.06), Dr J D M McNie, R G McQuillan, Prof T R Morris, Mrs M S Rowland.

Also present: PCSO K Brooks (Thames Valley Police), R A H Peasgood (district councillor).

Apologies for absence were received from Mrs J A Appleton, Mrs S Hall, R M Naish, Mrs C Toms, Mrs C Y Viney (county councillor).

2.01 MINUTES

The Minutes of the meeting held on 16 May 2007 were taken as read, confirmed and signed as a correct record

2.02 REPORT OF AREA BEAT OFFICER

The Chairman welcomed Ms K Brooks, one of the Police Community Support Officers of the Thames Valley Police, to the meeting. PCSO Brooks explained that she was based at Sonning Common Police Station and covered the Henley Outer Area, which included the Parish. Other PCSOs covered the area when she was on leave etc. PCSO Brooks rehearsed the crimes, totalling 49, recorded in the Parish in the past year. She advised that she was keen to ensure that reports were submitted in respect of criminal damage and vandalism.

2.03 REPORT OF DISTRICT COUNCILLOR

Mr R A H Peasgood, a district councillor for the Shiplake ward, reported that new district councillors were receiving training. His Council was preparing for its imminent Comprehensive Performance Assessment.

In response to questions, Mr Peasgood indicated that he was not aware of any plans by his Council to introduce bi-weekly refuse collections, that bigger bins might be made available for garden waste, and that, while there were no plans to provide larger recycling receptacles, there was no limit on the number of such receptacles per household.

2.04 REPORT OF COUNTY COUNCILLOR

In presenting her apologies for absence, Mrs C Y Viney, the county councillor for the Sonning Common division, had submitted a report, copies of which were circulated to those present. The report covered, inter alia:

- an event at Sonning Common Primary School to thank volunteers who taught pupils road safety skills,
- the creation of [Police] Neighbourhood Action Groups,
- action by her Council over "rogue traders",
- the work of the Association of Councils in Thames Valley Region (ACTVaR).

2.05 REPORT OF RETURNING OFFICER

(cf1.01/07) The Clerk circulated to Members present copies of the letters sent to him by the following 5 persons, who had expressed an interest as serving as parish councillors, in response the public notice given:

Ms S M Biggs of Tokers Green Lane, Kidmore End
Mr R C Gutteridge of Hazelmoor Lane, Gallowstree Common
Dr B J Knapp of Tokers Green Lane, Kidmore End
Mrs J E O'Sullivan of Wood Lane, Gallowstree Common
Mr J Swift of Chalkhouse Green Road, Chalkhouse Green

A ballot was held, and candidates received the following votes

Mr Gutteridge - 5
Mrs O'Sullivan - 3
Ms Biggs - 2
Dr Knapp - 1
Mr Swift - 1

RESOLVED: 1 That, pursuant to Section 83(4) of the Local Government Act 1972, Mrs J A Appleton be permitted to make her declaration of acceptance of office at or before the next meeting.

2 That Mr R C Gutteridge and Mrs J E O'Sullivan be co-opted, pursuant to Section 21 of the Representation of the People Act 1985, to fill vacancies for the office of parish councillor.

(Mr Gutteridge thereupon signed a declaration of acceptance of office.)

2.06 KIDMORE END POND

(cf 1.07/07) The Council considered the provision of a salt bin near Kidmore End pond, a matter deferred at the last meeting. During the Open Session, Ms S Biggs of Kidmore End reported that residents were prepared to spread the salt/grit, when needed, if a bin was provided. A resident had indicated that a bin near the pond might be unsightly. Members discussed the siting of a bin: some favoured a site at the pond, being close to the area where icy road conditions were most likely, while others supported a site near the well/bus stop. It was recognised that siting would ultimately be a matter for the County Council, as highways authority.

RESOLVED: That Oxfordshire Highways be requested to supply and site a salt/grit bin at Kidmore End pond or near Kidmore End well.

2.07 GALLOWSTREE COMMON RECREATION GROUND-

(cf 1.08/07) The Vice-Chairman reported that no quotations, for the repainting of the woodwork on the front, north western, face of the Pavilion, were yet to hand.

The Council considered a report (07/08 - 3) of the Clerk advising that planning permission had been granted for the replacement Pavilion at the Gallowstree Common Recreation Ground and proposing actions required to take the project forward. Members recognised that time was of the essence with the project, given that the planning permission would expire in May 2010.

RESOLVED: 1 That, in accordance with Financial Regulation 11(a)(ii), Richard P James Ltd be retained as architect for the next stage of the project to replace the Pavilion at the Gallowstree Common Recreation Ground.

2 That a draft project plan for the exercise be submitted to a future meeting for approval.

2.08 CODE OF CONDUCT

(cf 1.09/07) With a letter, the Chief Executive of the Standards Board for England enclosed copies of 2 publications "The Code of Conduct: guide for Members" and "The Code of Conduct: Pocket Guide". The Clerk distributed copies of the publications to those Members present.

2.09 MAP OF FOOTPATHS AND BRIDLEWAYS

(cf 1.10/07) Dr J D M McNie reported further on the proposed size, style and siting of a display map of the rights of way in the Parish. Members commented on these proposals, and whilst supporting the principle of such a map or maps, suggested variations to Dr McNie's proposals.

RESOLVED: That the principle of the provision of a display map or maps of the rights of way in the Parish be endorsed.

2.10 FOOTPATH 5

(cf 1.13(ii)/07) The Council noted a copy of a letter from the County Council's Countryside Services Manager to Mr D Ramm of Woodley, advising that his enquiry, about the safety of the new fencing arrangements alongside the A4074 road at Cane End, and the junction of footpath 5 with that road, had been referred to his Highways' colleagues.

2.11 APPOINTMENT OF OFFICERS, SUB-COMMITTEES AND REPRESENTATIVES

(cf 1.14/07) The Council considered appointments deferred at the last meeting.

RESOLVED: That the following appointments be made for the period to the Annual Meeting in 2008:

Wells Manager	Mr R C Gutteridge
Transport Representative	Mrs J E O'Sullivan (subject to her willingness so to serve)
Website Liaison Councillor	Mr R C Gutteridge

2.12 THAMES VALLEY POLICE AUTHORITY

(cf 1.19/07) Mrs M S Rowland advised that she had been unable to attend the Thames Valley Police Authority's Stakeholder Forum.

2.13 FINANCE

(i) Balances

The Clerk reported that balances at the bank totalled £12,906.57.

(ii) Accounts for payment

RESOLVED: That the following accounts, listed in the schedule under Financial Regulation 5.2, be approved for payment:

Kidmore End Parish Room – Hire for meetings	£132.00
R F Penfold – Clerk's salary	£596.37

2.14 CONSULTATION ON PLANNING MATTERS

(i) Decisions

The Council noted that the following applications had been permitted conditionally

2 storey side extension at Helmswood, Roseberry Road, Tokers Green;

demolition of existing pavilion and construction of new pavilion building at the Recreation Ground, The Hamlet, Gallowstree Common;
erection of first floor extension to include raising the roof in height to provide first floor accommodation, part 2-story and part single storey rear extension and front porch at Beautieport, Reades Lane, Gallowstree Common;
demolition of existing garage and erection of new garage in its place at Duart Cottage, The Hamlet, Gallowstree Common;
2-storey extensions to side elevation at Field Close, Wood Lane, Kidmore End;
new entrance canopy at College wood Farm, Cane End;
single and 2-storey extensions to front and rear elevations to include integral garage at Chardor, Chalkhouse Green Road, Kidmore End.

(ii) Action of Plans Sub-Committee

RESOLVED: That the action of the Plans Sub-Committee in respect of the following applications, as set out in the register of action, be approved:

2-storey extensions to side elevations at Field Close, Wood Lane, Kidmore End;
Demolish existing garage and erect new single storey garage at Duart Cottage, The Hamlet, Gallowstree Common (amended plan);
single and 2-storey extensions to front and rear elevations to include integral garage at Chardor, Chalkhouse Green Road, Kidmore End;
demolition of existing garage and erection of new garage in its place at Duart Cottage, The Hamlet, Gallowstree Common;
new entrance canopy at Collegewood Barn, Cane End;
application for lawful development certificate for garden room at Collegewood Farm, Cane End;
conversion of integral garage into living area at Greenwich Cottage, Tokers Green Lane, Kidmore End.

(iii) Land at Collegewood Farm, Cane End

(1.17(iv)/07) The Chairman advised that proposed sale of land, by plots, at Collegewood Farm, Cane End was no longer mentioned on the website of Land Futures UK Ltd.

(iv) Oxfordshire Minerals & Waste Development Framework

(cf 1.17(v)/07) The County Council's Director for Environment & Economy, by letter, advised that the publication of the Waste Sites Proposals and Policies Development Plan Document had been deferred, as his Council had been instructed that the Core Strategy needed to be more specific about where future waste development would occur.

In view of his absence, it was.

RESOLVED: That the report of Mr R M Naish on the Oxfordshire Minerals Sites Proposals and Policies Development Plan Development Plan Documents and Options Consultation Paper be deferred to the next meeting.

(v) South Oxfordshire Housing Site Allocations Development Plan Document

(cf 7.11(iii)/06) By letter, the District Council's Head of Planning reported that work on the Site Allocations 2026 Development Plan Document had been delayed, to allow progress on a Core Strategy. Work would be resumed in the Spring of 2008, with a view to the next stage of public consultation in August/September 2008.

2.15 REVIEW OF SUBSIDISED BUS SERVICES

(cf 11.19/07) The Director for Environment & Economy of the County Council had, with a letter, advised of changes to the M1 bus service between Watlington and Reading, with effect from 3 June 2007. There would only be one journey each way each day, and the service would only be routed through Gallowstree Common, Kidmore End and Chalkhouse Green on Wednesdays, Fridays and Saturdays. However, in a subsequent letter, the Director reported that, in a response to a complaint, the route would continue to serve those 3 villages on all days of operation. The contract would run until June 2011.

2.16 HOUSENAMING

By letter, the District Council's Head of Public Amenities advised that the property known as Aurora, Tokers Green Lane, Kidmore End had been renamed Oak Tree House.

2.17 READIBUS

The Council noted an invitation to the Annual General Meeting of the Readibus Association on 5 July 2007.

2.18 EXTERNAL TRANSPORT POSTS

In a letter, the County Council's Director for Environment & Economy reported that his Council was reviewing its financial support for 3 external transport posts – the Rural Community Transport Advisor, the Oxfordshire Transport Co-Ordinator and the Rural Transport Partnership Officer – who were hosted in voluntary sector organisations. He sought views on the posts, as part of the review. Members observed that there had been little activity by any of the post holders locally, to their knowledge.

2.19 HOME TO SCHOOL TRAVEL

The Summer 2007 edition of Home2School Newsletter, from the County Council, was referred to Mrs C Toms.

2.20 PLAYING FIELDS COMMITTEE

The Chairman of the Playing Fields Committee advised that the Committee had not met since the last meeting of the Council.

2.21 GLASS RECYCLING FACILITIES

During the Open Session, a resident of Gallowstree Common referred to the loss of the bottle bank facility at the Reformation public house, Gallowstree Common. Members observed that the similar facility at the New Inn, Kidmore End, had been withdrawn at an earlier date, but understood that the present licensee was supportive of the return of the facility.

2.22 HIGHWAYS MATTERS

(i) Horsepond Road, Gallowstree Common – Footway

Reference was made the overgrowth, by vegetation, of the footway on the north side of Horsepond Road, Gallowstree Common, between its junction with Wyfold Road and the houses. The Vice-Chairman undertook to raise the matter with the agents for the owner of the adjacent field.

(ii) The Hamlet, Gallowstree Common – Speed limit

The Council discussed the letter from Mrs J Balinski of Gallowstree Common, published in issue 92 of the Parish Newsletter, suggesting a reduction in the speed limit in The Hamlet, Gallowstree Common, perhaps to as low as 5mph. Whilst sympathising with the sentiments expressed by Mrs Balinski, Members took the view that any lower limit than the present 30mph was unlikely to be imposed by the County Council.

RESOLVED: That Mrs J Balinski be thanked for her enquiry, and advised of the above comments.

2.23 QUESTIONS TO CHAIRMAN

In answer to a question, the Chairman indicated that he would ask the Clerk to notify the District Council of the damaged or missing street nameplates in Wyfold Road, Gallowstree Common and Tokers Green Lane, Kidmore End.