

KIDMORE END PARISH COUNCIL

Minutes of a meeting of the Parish Council held at the Church Room, Kidmore End on Wednesday 17 December 2008 at 8.10 pm and concluded at 10.00 pm.

Present: A K Martin (Chairman), R S Young (Vice-Chairman), Mrs S M Biggs, Mrs S Hall, Dr B J Knapp, R G McQuillan, Mrs J E O'Sullivan, Mrs M S Rowland.

Also present: PCSO J Smith (Thames Valley Police).

Apologies for absence were received from Dr J D M McNie, Prof T R Morris, J A Swift, R A H Peasgood (district councillor), Mrs C Y Viney (county councillor)

7.01 MINUTES

The Minutes of the meeting held on 19 November 2008 were taken as read, confirmed and signed as a correct record.

7.02 PROF T R MORRIS

The Chairman reported that Prof T R Morris was in hospital.

7.03 REPORT OF COUNTY COUNCILLOR

In presenting her apologies for absence, Mrs C Y Viney, the county councillor for the Sonning Common division, had advised that the meeting for members of parish councils in southern South Oxfordshire, about the Reading Travel-to-Work Area Transport Innovation Fund bid, would be held at Dunsden Village Hall on 15 January 2009.

7.04 REPORT OF DISTRICT COUNCILLOR

The Clerk read a report from Mr R A H Peasgood, a district councillor for the Shiplake ward, about Christmas waste and recycling collections, recycling of Christmas trees and the impact of economic climate on collected recyclable materials.

7.05 REPORT OF AREA BEAT OFFICER

Ms J Smith, one of the Police Community Support Officers of the Thames Valley Police, reported on the work of the Police in the Henley Rural area. She and her colleagues covered many parishes. A successful Rural Pub Watch scheme had been introduced, with 13 premises in membership thus far. PCSO Smith and her colleagues were seeking to address the parking difficulties in Kidmore End, at the beginning and end of the school day, and would continue to take such action as was appropriate. They had also tackled problems associated with anti-social behaviour in Sonning Common.

Reference was made to recent incidents at the Recreation Ground, Gallowstree Common and PCSO Smith indicated that the Police would continue to visit the premises from time to time.

7.06 WEBSITE

(cf 6.05/08) The Council noted the increased content of the website - www.kepc.info.

7.07 TOWN & PARISH COUNCIL FORUM

(cf 6.06/08) The Chairman and Mrs SM Biggs reported on the Town and Parish Council Forum which they had attended, and, in particular, the workshops in which they had participated concerning planning and parish plans. Mrs Biggs advised that county councillors present had advised that they had

not been in contact, thus far, with their counterparts in Reading concerning the Reading Travel-to-Work Area Transport Innovation Fund bid.

7.08 PRIMARY CARE TRUST

(cf 6.07/08) Mrs J E O'Sullivan reported on the Oxfordshire Primary Care Trust Strategy 2008-2013. The Trust's strategies were designed to tackle deprivation in the County, eg by way of deploying health nurses in every secondary school, and tackling deficiencies in services for the elderly. Although waiting lists for hospital treatment had been reduced, this may well have been at the expense of future strategic issues. In the coming 4 years, the Trust would be seeking to promote healthier lifestyles.

7.09 FOOTPATH MATTERS

(i) Footpath No 3

(cf 6.13/08) A Rights of Way Officer of the County Council, by letter, noted that there was no objection to the proposed diversion of footpath no 3 at May Lodge, Cane End. He would advise the Council in due course as to whether his Council would proceed to make the proposed order.

(ii) Footpath No 8

(cf 4.06/08) By letter, the Assistant Rights of Way Field Officer (South) of the County Council indicated that the condition of footpath no 8 would be inspected, although her Council had no plans to make the surface of the path firmer.

7.10 CANE END POND

(cf 6.13/08) The County Council's Strategic Countryside Officer, in a letter, re-iterated the point that the Cane End pond, although registered as common land, was situated in a private garden. As such, he considered the land to be classified as excepted under part 1 of Schedule 1 of the Countryside and Rights of Way Act 2000. Therefore, there were no public access rights to the pond. In the circumstances, his Council was unable to secure access to the land.

7.11 FINANCE

(i) Balances

The Clerk reported that balances at the bank totalled £18,644.27.

(ii) Accounts for payment

RESOLVED: That the following accounts, listed in the schedule under Financial Regulation 5.2, be approved for payment:

Henley & District Citizens' Advice Bureau – Grant	£90.00
South & Vale Carers Centre – Grant	£35.00
Vines Farm Partnership – Hedgecutting at allotments	£58.75
Oxfordshire Playing Fields Association – Subscription	£32.00
David King – Renewal of kepc.info domain name	£17.62
Playing Fields Committee – Grant	£840.00
R F Penfold – Clerk's salary	£716.00
S J Rosier Plumbing Services Ltd – Tiling in Pavilion	£527.16

7.12 ESTIMATES, 2009/10

(cf 6.09(iii)/08) The Council considered a report (08/09 - 5) of the Clerk, being draft estimates for

the financial year 2009/10.

RESOLVED: 1 That the base estimates for 2009/10 be adopted

2 That budgetary provision be made for the following project:

Unspecified capital projects	£20,000
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3 That a precept be issued for the sum of £29,000 in 2009/10.

4 That the base estimates and additional provision in resolution 2 above be confirmed as the Council's budget for 2009/10 for the purposes of Financial Regulation 3.2.

5 That, notwithstanding Financial Regulation 3.5, budgetary provision for specific projects not spent as at 31 March 2009 be "rolled forward" into the budget for 2009/10.

7.13 CONSULTATION ON PLANNING MATTERS

(i) Decisions

The Council noted that the following applications had been permitted conditionally:

new tennis court, new building for games room at Collegewood Farm House, Cane End;
proposed change of use from agriculture to golf club practice ground with new gated vehicular and pedestrian access on land adjacent to Tanners Lane, Chalkhouse Green;
erection of a single storey rear extension and raising roof to create first floor accommodation with 3 dormer windows to front and rear elevations, erection of detached garage to rear at Bramble Cottage, Cane End;
erection of dwelling on side of existing and single storey extension to rear at 10 Craysleaze, Kidmore End (amendment to P08/E0093);
erection of single storey, timber framed, glazed orangery at St Fillans, Kidmore End;

and that the application for erection of 2 storey and single storey extension to side elevation and erection of replacement garage at The Old Chapel, Horsepond Road, Gallowstree Common had been refused

(ii) Action of Plans Sub-Committee

RESOLVED: That the action of the Plans Sub-Committee in respect of the following application, as set out in the register of action, be approved:

erection of canopy to the front entrance of the Fox Inn, Cane End.

(iii) Hillside, Horsepond Road, Gallowstree Common = Possible development

The Chairman referred to a letter he had received from Mr M Borthwick and Mr I James, of Woodley, seeking reactions from the Council to proposals they had for the possible development of Hillside, Horsepond Road, Gallowstree Common. The Chairman had requested the Clerk to advise Messrs Borthwick and James that it was unlikely that the Council would provide a corporate view, as this might fetter the Council's ability to comment on a planning application in due course. However, individual Members might well be prepared to express informal views, if approached.

7.14 TOWNLANDS HOSPITAL, HENLEY

(cf 4.18/08) The Council noted Henley Hospital and Community Services Project Newsletter issue 3.

7.15 ROAD CASUALTY REPORT

With a letter, an officer from the County Council's Road Safety Team enclosed a copy of the Oxfordshire Road Casualty Report 2007.

RESOLVED: That the Oxfordshire Road Casualty Report 2007 be referred to Mrs M S Rowland, for consideration and report.

7.16 DENTAL SERVICES

The Clerk circulated leaflets about NHS dental services to Members present.

7.17 CHILTERN AONB MANAGEMENT PLAN 2008 – 2013

(cf 3.12/08) The Chairman of the Chilterns Conservation Board enclosed, with a letter, a copy of the Chilterns AONB Management Plan for the period 2008 – 2013 adopted by his Board.

RESOLVED; That the Chilterns AONB Management Plan 2008 – 2013 be referred to the Chairman for consideration and report.

7.18 FREEDOM OF INFORMATION ACT 2000 – PUBLICATIONS SCHEME

An Assistant Commissioner in the Information Commissioner's Office, in a letter, drew attention to the requirement, under Section 20 of the Freedom of Information Act 2000, for the Council to adopt the model publications scheme produced in the Commissioner's Office, by 1 January 2009. The adoption of the model scheme required the Council to produce a guide to the information available under the scheme.

RESOLVED: That the model publications scheme produced by the Information Commissioner be adopted and that the Chairman and Vice-Chairman be authorised to approve the guide to information available under the scheme.

7.19 STREET CLEANLINESS

The District Council's Head of Environmental Services, by letter, reported that one of the Best Value Performance Indicators against which her Council was measured related to the cleanliness of the streets and local environment. Initially, her Council needed to establish the sites which it needed to monitor and she sought assistance in classifying the named streets in the Parish, and identifying the alleyways and open spaces which met the criteria for measurement.

RESOLVED: That the Clerk classify the list of streets supplied, and identify any qualifying alleyways and open spaces.

7.20 VICTIM SUPPORT

The Area Manager of Victim Support Oxfordshire & Buckinghamshire invited the Council to consider making a grant to the organisation, towards the cost of training and the expenses of volunteers. The organisation sought to provide practical and emotional support to victims and witnesses of crime.

Members noted that the Council's budget for 2008/9 contained no provision for a grant to the organization.

RESOLVED; That no grant be made to Victim Support Oxfordshire & Buckinghamshire in the financial year 2008/9.

7.21 NEW COPSE, GALLOWSTREE COMMON

In a letter, the Woodland Manager of UPM Tilhill advised that New Copse, Gallowstree Common,

along with other woods in the area, were having 20 year management plans produced, with a view to the woods being certified under the UK Woodland Assurance Standard (UKWAS). He enquired whether local residents had any comments regarding the management of the woods. UKWAS set out a management standard which woodland and forest owners, managers and forest certification bodies could use.

RESOLVED: That further information be sought on the implications of UK Woodland Assurance Standard before commenting on the approach from UPM Tilhill.

7.22 PLAYING FIELDS COMMITTEE

The Chairman reported that the Playing Fields Committee had not met since the last meeting of the Council.

The Chairman of the Committee reported that some of the play equipment at Gallowstree Common had been damaged and that the equipment in both play areas was beginning to show its age. He also reported that the showers in the Pavlion at the Gallowstree Common Recreation Ground had required urgent repair, which he had arranged.

Turning to the replacement Pavlion, the Chairman advised that the Project Team had met on 2 December 2008, when it had been reported that Building Regulations' approval was expected in January 2009. The Fund Raising Group was due to meet on 15 January 2009.

7.23 ALLOTMENTS

Mrs M S Rowland, the Allotments' Manager, reported that all allotments at Gallowstree Common were let, and that there was a waiting list of 5 potential tenants. She suggested that, given that level of demand, there could be a case for returning the allotments at Cane End to that use: they had for many years been let to Vines Farm and its predecessors, and "thrown into" the adjacent agricultural field.

RESOLVED: That consideration of the suggestion be deferred to a future meeting.