

## KIDMORE END PARISH COUNCIL

Minutes of a meeting of the Parish Council held at the Church Room, Kidmore End on Wednesday 16 December 2009 at 8.00 pm and concluded at 10.10pm.

Present: A K Martin (Chairman), R S Young (Vice-Chairman), Mrs S M Biggs, R C Gutteridge, Mrs S Hall, Dr B J Knapp, R G McQuillan, Mrs J E O'Sullivan.

Apologies for absence were received from Dr J D M McNie, Mrs M S Rowland, J A Swift QC, N J M Topham, Mrs C Y Viney (county councillor).

### 7.01 MINUTES

The Minutes of the meeting held on 18 November 2009 were taken as read, confirmed and signed as a correct record, subject to the substitution of the figure "3" for the figure "2" in the second line of Minute 6.19.

### 7.02 AFFORDABLE HOUSING

During the Open Session, which was, with the consent of the Council, extended to 25 minutes, Ms A Kennedy, the Rural Housing Enabler of the Oxfordshire Rural Community Council, reported on the completion of a small affordable housing scheme on glebe land at Shrivenham. Following on from the project, the Diocesan authorities were prepared to release land for affordable housing. In this connection, the Diocesan authorities were prepared to consent to part of the glebe land in Wood Lane, Kidmore End, in the vicinity of Cold Norton corner, presently used a market garden, being made available for affordable housing. Preliminary and informal discussions with the planning authority indicated that that authority would not discount the land as an exception site for affordable housing. Ms Kennedy suggested that the Council might feel that it would be worthwhile conducting a housing needs' survey in the Parish, to ascertain demand for affordable housing.

Members recalled that a similar survey had been undertaken in 2004 and that the subsequent discussion in the Parish had demonstrated strong views amongst residents for and against affordable housing.

RESOLVED: That consideration of the matter be deferred to the next meeting.

### 7.03 READING TRAVEL TO WORK AREA TRANSPORT INNOVATION FUND (TIF) BID

(cf 6.04/09) The Clerk reported that the County Council's Cabinet had, at its meeting on 24 November 2009, resolved as follows, in respect of the Reading Travel-to-Work Area Transport Innovation Fund (TIF) bid:

"To

- (a) agree in principle that OCC supports Reading BC in its promotion of the Reading Area Transport Innovation Fund by participating as a Level 2 Programme Partner on the understanding that OCC is opposed to congestion charging and to any third bridge unless it is for public transport only.
- (b) to make clear to the other local authorities and the Department for Transport that this is conditional on their agreement that the various elements of the programme, and the bridge specifically, can only go ahead with the agreement of the local authorities in whose areas these are located;
- (c) to authorise the Cabinet Member for Growth and Infrastructure to sign the partnership agreement subject to the agreement in (ii) above and to legal and financial advice; and
- (d) this does not mean that OCC gives unconditional support to all aspects of the Reading TIF bid."

The Clerk also reported that the Cabinet of Reading Borough Council had decided, at its meeting on 30 November, to

- enter as a level 1 partner, seeking to be the lead authority in submitting a full TIF bid to the Department for Transport (DfT);
- submission of a Phase 1 package of £52m, plus the Low Emissions Zone (LEZ) for formal and final Programme Entry submission, with the recognition that the DfT would only initially be offering a funding agreement for this first phase and it was only this Phase that the Borough Council was committed to at this stage;
- ensure future progression towards Programme Entry for further phases and funding of the TIF Package as a whole and to seek formal Partnership Status from the DfT this financial year on further phases.

#### 7.04 ALLOTMENTS

(cf 6.05/09) In the absence of Mrs M S Rowland, the Allotments Manager, it was

RESOLVED: That consideration of the “re-opening” the allotments at Cane End be deferred to the next meeting..

#### 7.05 KIDMORE END POND

(cf 6.06/09) At his suggestion, it was

RESOLVED: That consideration of the report of Mr R C Gutteridge about the future maintenance of the duck house on Kidmore End pond be deferred to the Spring of 2010.

#### 7.06 RECREATION FACILITIES

##### (i) Play Equipment

(cf 6.07(i)/09) Mrs S M Biggs reported that she had signed the agreement with the County Council, for the play design grant in respect of the play areas at Gallowstree Common and Kidmore End, having been assured that the Council's insurance met the criteria set out in the agreement.

She advised that the next stage of the project was to produce designs for each location. It was intended to involve the younger community in this exercise, with a meeting: the authorities at Kidmore End School had agreed to make those premises available for the meeting, free of charge. Mrs Biggs had also identified designers for the exercise - Anthony Stiff Associates of Abingdon, and she recommended their appointment, to progress the project through the next stage, ie to produce a development plan for the 2 sites, in time to submit a bid for Playbuilder Capital grant, in March 2010.

RESOLVED: That, notwithstanding Financial Regulation 11.1(h), Anthony Stiff Associates be appointed to produce a development plan for the Gallowstree Common and Kidmore End Play Areas, encompassing drawings of all groundworks, building works, planting, play equipment, and landscape features and costs for all necessary fees, works and equipment.

##### (ii) Gallowstree Common Recreation Ground – Pavilion

(cf 4.10/09) The Council considered a report (09/10 - 5) of the Clerk, inviting it to review progress with the project to replace the Pavilion at the Gallowstree Common Recreation Ground and to suggest a way forward.

After full discussion, it was

RESOLVED: 1 That, in principle, the Council increase its financial commitment to the project to £200,000.

2 That the Clerk be authorised to seek loan sanction for up to £200,000 in the financial year 2010/11.

3 That, subject to confirmation of a grant of at least £100,000 from the England & Wales Cricket Board, a contract be arranged for the works to start in accordance with the previously approved design, for which planning permission has been granted, in April 2010, to be suspended once sufficient works have been undertaken to satisfy the planning authority, and to recommence in October 2010.

4 That, in accordance with Financial Regulation 11(a)(ii), Richard P James Ltd be hired as architect and contract officer for the remainder of the project.

5 That Richard P James Ltd advise as to the award of the contract.

6 That the maximum community use of the replacement premises be fostered.

#### 7.07 OXFORDSHIRE ROAD CASUALTY REPORT, 2008

(cf 6.17/09) In view of her absence, it was

RESOLVED: That the consideration of the report of Mrs M S Rowland on the Oxfordshire Road Casualty Report 2008 be deferred to the next meeting.

#### 7.08 NOTICEBOARD

(cf 6.27/09) The Vice-Chairman reported that he had repaired the damaged noticeboard at Cane End. However, a few days later, a tree, which fell from neighbouring land, had demolished the board.

#### 7.09 FINANCE

##### (i) Balances

The Clerk reported that balances at the bank totalled £28,337.01.

##### (ii) Accounts for payment

RESOLVED: That the following accounts, listed in the schedule under Financial Regulation 5.2, be approved for payment:

South & Vale Carers Centre – Grant	£40.00
Oxfordshire Association for the Blind – Grant	£35.00
R F Penfold – Clerk’s salary	£667.25

#### 7.10 ESTIMATES, 2010/11

The Council considered a report (09/10 - 6) of the Clerk, being draft estimates for the financial year 2010/11.

RESOLVED: 1 That the base estimates for 2010/11 be adopted, subject to the inclusion of provision as follows, for grants to:

Sue Ryder Hospice	£50
South Oxfordshire Ryder-Cheshire Volunteers	£35

2 That budgetary provision be made for the following project:

Replacement of Pavilion at Gallowstree Common Recreation Ground	£11,600
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3 That a precept be issued for the sum of £23,500 in 2010/11.

4 That the base estimates and additional provision in resolution 2 above be confirmed as the Council's budget for 2009/10 for the purposes of Financial Regulation 3.2.

5 That, notwithstanding Financial Regulation 3.5, budgetary provision for specific projects not spent as at 31 March 2010 be "rolled forward" into the budget for 2010/11.

#### 7.11 CONSULTATION ON PLANNING MATTERS

(i) Decisions

The Council noted that the following application for 2 10mph speed limit signs at entrance to Beech Road at junction with Tokers Green Lane, Tokers Green had been permitted conditionally.

(ii) Action of Plans Sub-Committee

RESOLVED: That the action of the Plans Sub-Committee in respect of the following applications, as set out in the register of action, be approved:

2 storey side extension and single and double storey rear extension, 2 dormer windows at Pentewan, Chalkhouse Green Road, Kidmore End;  
proposed single storey front and rear extensions and garage conversion at 7 The Hamlet, Gallowstree Common.

(iii) Tree preservation order

(cf 5.16(iii)/09) In a letter, the Head of Legal and Democratic Services of the District Council advised that her Council had confirmed the South Oxfordshire District Council (Kidmore End Area) Tree Preservation Order No 143/2009, relating to trees in the garden of Beryspytle, Horsepond Road, Cane End.

#### 7.12 PROPERTY NAMING

By letter, the District Council's Head of HR, IT & Customer Services advised that the property known as 36 Halls Cottages, Wood Lane, Gallowstree Common had been renamed The Old School Cottage.

#### 7.13 OXFORDSHIRE NETBALL

In a letter, the Co-Chairman of Abbey Netball Club advised that Oxfordshire Netball, the county governing body for netball, was hoping to develop 6 floodlit netball pitches at Court Place Farm, Marston. The organisation was seeking funding totalling £250,000 for the project, intended to become focus of the sport in the County, and the Co-Chairman enquired whether the Council would consider making a donation to the project. Members observed that the Council's budget for 2009/10 did not contain provision for a grant to the organisation, that Marston was some distance from the Parish and that, in any event, the Council was committed to a sport and recreation building project in the Parish.

RESOLVED: That no donation be made to Oxfordshire Netball.

#### 7.14 LOCAL TRANSPORT PLAN

(cf 4.20(i)/09) By e-mail, the County Council's Local Transport Plan Consultation Manager invited comment on the long list of schemes under consideration as part of the Local Transport Plan 3. The list, arranged by settlement type, eg larger towns or the rural area, was not to be considered as definitive, and

the County Council did not necessarily endorse the schemes. The closing date for comments was 1 January 2010.

Members noted that, apart from the scheme to provide for a safer junction for a footpath with the A4074 at Chazey Heath, there were no schemes south of Nettlebed in the rural area. They expressed disappointment at this, given the statistics for road traffic accidents in the District as a whole, and on the A4074 road in particular.

RESOLVED: That comments as outlined above be submitted to the County Council in response to long list of schemes under consideration for Local Transport Plan 3.

#### 7.15 DISTRICT COUNCIL NEWSLETTER

In a letter, a Communications Officer of the District Council advised of a bi-monthly newsletter, "Outpost", which his Council intended to publish for local councillors, clerks and parish magazine editors, and which, it was intended, would contain information like changes to services and about consultation exercises. Most Members present indicated that they would prefer to receive "Outpost" electronically.

#### 7.16 COMMUNITY-LED PLANNING

The Council noted an invitation from the Oxfordshire Rural Community Council to be represented at an event about community-led planning to be held on 6 March 2010 in Oxford.

#### 7.17 PLAYING FIELDS COMMITTEE

It was noted that the Playing Fields Committee had not met since that the last meeting of the Council.

#### 7.18 MEETINGS, CONFERENCES ETC

The Chairman and the Clerk reported that they had given evidence, separately, by invitation, to the District Council's scrutiny review about that Council's arrangements for working with parish and town councils.

#### 7.19 SEATS

The Vice-Chairman submitted a quotation received from Arrow Fencing for the renewal, in English green oak, of the Charles Paddick Memorial Seat, on land at the junction of Wood Lane and Horsepond Road, Gallowstree Common, in the sum of £425 + VAT. The Vice-Chairman explained that the existing seat was rotting.

RESOLVED: That, notwithstanding Financial Regulation 11.1(h), the quotation of Arrow Fencing for the renewal of the Charles Paddick Memorial Seat be accepted.

#### 7.20 SEASON'S GREETINGS

The Chairman wished all Members a merry Christmas and a happy and prosperous New Year.