

## DRAFT

### To be confirmed at the meeting to be held on 24 May 2017 KIDMORE END PARISH COUNCIL

Minutes of a meeting of the Parish Council held at the Church Room, Kidmore End on Wednesday 19 April 2017 at 8.00pm and concluded at 9.30pm.

Present: Ms S M Biggs (Chairman), Dr C D Aldridge (Vice-Chairman), Ms S Forde, Mrs S J Hunter, Ms A S O'Reilly, I G C Pearson, T M Perchard, J A Swift QC, H Thresher.

Also present: K Bulmer (county councillor), Ms R Riach and R Rios (planning policy officers, South Oxfordshire District Council).

Apologies for absence were received from Mrs S Hall.

#### 11.01 MINUTES

The Minutes of the meeting held on 22 March 2017 were taken as read, confirmed and signed as a correct record, subject to

- the correct spelling of "Oxfordshire" in the second bullet point of Minute 10.02;
- the substitution of "Mr R S Young" for "Vines Farm" where it occurs in Minute 10.21.

#### 11.02 REPORT OF COUNTY COUNCILLOR

The Council noted a written report by Mr K Bulmer, the county councillor for the Goring division, largely covering the County Council elections to be held on 4 May 2017.

Mr Bulmer reported orally that, as a result of the calling of the General Election on 8 June 2017, his Council did not now expect to hear about its proposal for unitary local governance in the County before then, if at all. He also advised that his Council had objected to the Government's proposed funding formula for schools, which, it believed, disadvantaged rural schools.

#### 11.03 REPORT OF AREA BEAT OFFICER

PCSO W Pomroy of the Thames Valley Police had forwarded a copy of the Police's Henley Sector Neighbourhood Team Newsletter for April 2017, which had been circulated to all Members.

#### 11.04 OPEN SESSION

During the Open Session, which was extended, with the consent of the Council, to 20 minutes,

- Mr A Hunter of Tokers Green Lane, Mrs C Marchant of Beech Road, Mr R Middleton of Rosebery Road, Mrs T Reeves-Pyke of Beech Road, and Mr M Sykes of Beech Road, Tokers Green each spoke in opposition to the possible development of land at the Elms, Tokers Green Lane, Tokers Green on grounds including road safety, the narrowness of the highway, and loss of wildlife habitats;
- Mr M Waller, a director of Perfectfield Ltd, commented that his Company had delivered leaflets about the possible development of the land at The Elms, a site which extended to c0.7 ha, and that a number of the points raised by residents could be addressed via the planning process;
- Mr A S R Lynch, a churchwarden, reported that a faculty had been granted for inspection pits near the war memorial in the churchyard at St John the Baptist Church, Kidmore End.

#### 11.05 KIDMORE END WAR MEMORIAL

(cf 10.05/17) Pending receipt of further information about its ownership and condition, it was

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RESOLVED: That consideration of the repair of the war memorial in the churchyard of St John the Baptist, Kidmore End be deferred to the next meeting.

### 11.06 HIGHWAY MATTERS

(i) Kidmore End – hedges

(cf 10.06(ii)/17) The Chairman advised that she had in hand approaching the occupiers of the properties with overgrowing hedges adjacent to highways in Tokers Green Lane, Kidmore End, in the vicinity of the junction with Butlers Orchard, and opposite the junction of Tokers Green Lane, Tokers Green with Rokeby Drive.

(ii) Horsepond Road, Gallowstree Common – traffic speeds

(cf 10.06(iii)/17) PCSO W Pomroy of the Thames Valley Police reported, in an e-mail, that he had undertaken vehicle speed checks at the junction of Horsepond Road and Wyfold Road, Gallowstree Common, on 12 April 2017. In the period from 8.10am to 8.45am, some 17 vehicles had been recorded as travelling at 35mph or higher. Further such exercises were planned.

(iii) Mill Lane, Kidmore End – condition of carriageway and inappropriate use

(cf 10.06(iv)/17) The Chairman advised that she had raised the concerns of residents about the condition of the highway in Mill Lane, Kidmore End with the County Council's Area Highways' Steward.

(iv) Kidmore End village – traffic speeds

(cf 7.07/16) A member of the County Council's Traffic & Road Safety Team attached, to an e-mail, statistics arising from the speed surveys undertaken in Chalkhouse Green Road, Kidmore Lane, Tokers Green Lane and Wood Lane, Kidmore End, at the Council's instigation, in connection with its request for a reduction of the speed limit on those roads, in Kidmore End village, to 20mph. Members were interested to note the statistics, and were encouraged by the Team's interpretation of the statistics – that a 20mph speed limit, without supporting traffic calming measures, would be acceptable under the Department for Transport guidelines.

RESOLVED: That the County Council be requested to progress the matter to the next stage, ie to make the order for the reduction of the speed limit on the lengths of the roads in question to 20mph.

### 11.07 UNITARY LOCAL GOVERNMENT

(cf 10.07/17) The County Council's Chief Executive reported, by e-mail, that his Council, together with the District Council and the Vale of the White Horse District Council, had submitted a proposal for the reorganisation of local government to the Secretary of State for Communities and Local Government. The proposal was for the abolition of the 2-tier structure and replacing the existing councils with one covering the whole county, delivering all services. The proposed authority would be supported by 15-20 area executive boards, centred on the main market towns and involving surrounding villages, with several such boards in the City of Oxford. The County Council had expected a response after the County Council elections on 4 May 2017, but Members acknowledged that the imminent dissolution of Parliament, pending the Parliamentary election on 8 June 2017, probably meant that no response would be forthcoming.

### 11.08 WEBSITE

(cf 10.08/17) The Council considered the revised draft website, and the attendant draft privacy policy.

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RESOLVED:1 That the revised website, as devised by Ms A S O'Reilly, be approved.

2 That the privacy policy set out in the Appendix hereto be adopted.

### 11.09 MEMBERSHIP OF THE COUNCIL

(cf 10.16/16) The District Council's Democratic Services Manager attached, to an e-mail, the terms of reference for his Council's community governance review of the number of parish councillors for the Parish. The review had been publicised on the Council's website. The initial consultation for the review would close on 30 June 2017.

RESOLVED: That the Council's original request, for a reduction of parish councillors to 10, be restated.

### 11.10 HOUSE NAMING

In e-mails, the District Council's Data Monitoring Manager & Street Naming and Numbering Officer advised that the property known as Leewood, Tanners Lane, Chalkhouse Green had been renamed Leewood House.

### 11.11 PLAY AREAS

(cf 10.21/17) The Clerk reported receipt of a donation of £579.69 from KEEP towards the project to complete the refurbishment of the play area at the Gallowstree Common Recreation Ground and the replacement of the safety surfaces in that play area and that at Kidmore End. The Clerk also indicated that the Council's title to the Recreation Ground had been registered at the Land Registry on 6 April 2017, the title number being BK483037.

The Chairman advised that Playdale Playgrounds Ltd would commence works on site on 29 May 2017, while the bark would be removed from the existing equipment pits on 20 May.

In an e-mail, Mr M Elliott of Butlers Orchard, Kidmore End requested the Council to repair the fence at the Kidmore End Play Area adjacent to the driveway to his home.

### 11.12 FINANCE

#### (i) Balances

The Clerk reported that balances at the bank totalled £76,065.29.

#### (ii) Accounts for payment

RESOLVED: That the following accounts, listed in the schedule under Financial Regulation 5.2, be approved for payment:

Oxfordshire Association of Local Councils – Subscription	£242.22
South Oxfordshire District Council – Emptying dog hygiene bin	£12.56
Oxfordshire County Council – Speed surveys	£480.00
Playdale Playgrounds Ltd – Playground project deposit	£21,195.42
R F Penfold – Salary net of Income Tax	£376.49
HM Revenue & Customs – Income tax deducted	£250.99
R F Penfold – Printing agenda etc	£12.00

#### (iii) Budget monitoring

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The Council noted a report of the Clerk showing expenditure, at year end, against the approved budget for 2016/17. The report showed an underspend of £6,727.

#### 11.13 NOTICE OF AUDIT

By letter, BDO Stoy Hayward LLP gave notice that they had appointed 17 July 2017 as the latest day for the submission to them of the annual return for the year ended 31 March 2017. The latest date for the start of the period when the public could exercise their rights to inspect the accounts would be 5 June 2016.

#### 11.14 CONSULTATION ON PLANNING MATTERS

##### (i) Decisions

The Council noted that the application for erection of a single storey 2-bedroom dwelling at Oldfield, Horsepond Road, Gallowstree Common had been refused.

##### (ii) Action of Plans Sub-Committee

RESOLVED: That the action of the Plans Sub-Committee in respect of the following applications, as set out in the register of action, be approved:

extension to garage at Rose Cottage, The Hamlet, Gallowstree Common;  
proposed new roof to create chalet bungalow, side extension, replacement windows and internal alterations at Tree Tops, Hazelmoor Lane, Gallowstree Common.

##### (iii) Applications

The Council considered an application referred to it since the last meeting .

RESOLVED: That no strong views be submitted on the amended application for alterations and extensions to dwelling house at Russells, Wood Lane, Kidmore End for Mr & Mrs B Worrall.

##### (iv) Waters Edge, Chalkhouse Green Road, Kidmore End – certificate of lawful development

The Head of Planning of the District Council, by letter, advised that he was processing an application for a certificate of lawful development in respect of various internal and external alterations at Waters Edge, Chalkhouse Green Road, Kidmore End.

##### (v) The Elms, Tokers Green Lane, Tokers Green – possible development

Some residents of Tokers Green reported, towards the end of March 2017, receipt of leaflets concerning the possible development of land on the west side of Tokers Green Lane, Tokers Green, just north of the boundary with Reading. The leaflets outlined plans for developing the site, known as The Elms, with 14 houses.

Subsequently, the Chairman received an e-mail from Mr M Waller of Perfectfield Ltd, explaining the leaflet drop, and pointing out that the developers were at this stage seeking observations and comments on a possible scheme: no planning application had yet been submitted. The majority of the houses would be 2 or 3 bedroom dwellings, and 40% would be affordable housing. Mr Waller offered to discuss the proposal in more detail.

In an e-mail, Mr D F Neville of Beech Road, Tokers Green expressed his opposition to the proposal.

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#### (vi) Neighbourhood development plans

(cf 10.12(vi)/17) Ms R Riach and Mr R Rios, planning policy officers from the District Council discussed the principles, and procedures for the drafting, of neighbourhood development plans with the Council.

Arising from this, Members took the view that a public meeting, at which the enthusiasm for the subject could be gauged, would be a first step

RESOLVED: That consideration of the subject of neighbourhood development plans be deferred to the next meeting.

#### (vii) South Oxfordshire Local Plan

(cf 10.12(vii)/17) Members recalled that the Chairman had circulated the presentation she had received at the briefing on the District Council's emerging Local Plan at Didcot on 28 March 2017. She had reported that it had been said at the briefing that small villages would be expected to accommodate a 5 – 10% growth in housing units.

In an e-mail, the District Council's Head of Planning had reported that parts of the evidence base to support the plan, like the sustainable transport study and the housing and employment land availability assessment, had been published on his Council's website.

In another e-mail, the Head of Planning announced the consultation on the draft Local Plan, which had started on 29 March 2017 and would close on 17 May. The District Council had arranged a number of drop-in sessions, and the Clerk distributed a leaflet about the consultation to Members present.

RESOLVED: That the Plans Sub-Committee be authorised to submit a response, on behalf of the Council, to the South Oxfordshire Local Plan: Second Preferred Options.

#### 11.15 CLUB SC

The Chair of the Club SC Management Committee, in a letter, thanked the Council for its grant to the organisation.

#### 11.16 OXFORDSHIRE ASSOCIATION OF LOCAL COUNCILS

The Council noted an update for members published by the Oxfordshire Association of Local Councils in March 2017, with particular reference to the paragraph about the County Council's arrangements for the clearance of fallen trees on the highway.

#### 11.17 COMMUNITY INFRASTRUCTURE LEVY

The Head of Planning of the District Council reminded that his Council's Community Infrastructure Levy (CIL) Charging Schedule had come into effect on 1 April 2016. He enclosed with the letter a note on the process by which the District Council collected CIL on qualifying developments and when parish and town councils would be notified, and paid, their share of the CIL. He also enclosed a schedule setting out answers for frequently asked questions about CIL.

#### 11.18 BARDOLPHS WOOD, CHAZEY HEATH – TREE FELLING

Ms J MacGregor of Tokers Green Lane, Tokers Green drew attention to tree felling in Bardolphs Wood, Chazey Heath, adjacent to Tokers Green Lane, as a result of which some felled trunks and branches had fallen on the bank above the highway, and, in some instances, into the highway. Ms MacGregor had been advised that the wood was in the Parish of Mapledurham and was managed as part

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of the Mapledurham Estate. She had indicated that she would contact the Estate about the matter.

### 11.19 PLAYING FIELDS COMMITTEE

It was noted that the Playing Fields Committee had not met since the last meeting of the Council

### 11.20 MEETINGS, CONFERENCES ETC

The Chairman reported on a recent meeting of the Campaign against Gladman in Eye & Dunsden (CAGE). She advised that John Howell MP had indicated his support for the Campaign. The Campaign was hoping for support for the proposed "calling-in" of the application, in the event of the District Council granting permission for the development near Bryants Farm, Emmer Green. Members indicated that they were minded to support such an action.

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## APPENDIX

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- contain anything unlawful, threatening, abusive, libellous, or indecent;
- mislead others about who has posted the message;

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- contain a virus or any other harmful software.

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