

KIDMORE END PARISH COUNCIL

Minutes of the Annual Meeting of the Parish Council held at the Church Room, Kidmore End on Wednesday 21 May 2008 at 8.00 pm and concluded at 9.40pm.

Present: Mrs S M Biggs, R C Gutteridge, Dr J D M McNie, R G McQuillan, A K Martin, Prof T R Morris, Mrs J E O'Sullivan, J A Swift (from Minute 1.07), R S Young.

Also present: R A H Peasgood (district councillor).

Apologies for absence were received from Mrs S Hall, Mrs M S Rowland, Mrs C Toms, Mrs C Y Viney (county councillor).

The outgoing Chairman, Mr A K Martin, took the Chair.

1.01 ELECTION OF CHAIRMAN

RESOLVED: That Mr A K Martin be elected Chairman of the Council for the ensuing year.

(Mr Martin thereupon signed a declaration of acceptance of office.)

1.02 APPOINTMENT OF VICE-CHAIRMAN

RESOLVED: That Mr R S Young be appointed Vice-Chairman of the Council for the ensuing year.

1.03 MINUTES

The Minutes of the meeting held on 23 April 2008 were taken as read, confirmed and signed as a correct record, subject to the following amendments:

- the deletion of the repeated words "there had been" in Minute 11.02, and
- the substitution of the word "to" for the word "top" in Minute 11.14 (iii).

1.04 REPORT OF DISTRICT COUNCILLOR

Mr R A H Peasgood, a district councillor for the Shiplake ward, reported that

- his Council has decided not to change its procedures regarding reference of planning applications to the Planning Committee;
- his Council was providing recycling facilities for tetrapak cartons at Crowmarsh and in Henley;
- the Henley Leisure Centre had re-opened following its refurbishment;
- Mr M H Leonard has been appointed Vice-Chairman of his Council;
- his Council's financial system, operated jointly with the Vale of the White Horse District Council, was performing satisfactorily, following initial problems.

1.05 OPEN SESSION

During the Open Session, Dr B J Knapp of St Fillans, Tokers Green Lane, Kidmore End and Mr J A Swift QC of Orchard Hill, Chalkhouse Green each spoke in support of their candidature for co-option as a parish councillor.

1.06 MEMBERSHIP OF THE COUNCIL

(cf 11.06/08) The Council considered the co-option of a person to fill the vacancy for the office of parish councillor vice Mr R M Naish, a matter deferred at the last meeting. Following discussion on the 2

candidates, it was

RESOLVED: That Mr J A Swift be co-opted, pursuant to Section 89 of the Local Government Act 1972, to fill the vacancy for the office of parish councillor caused by Mr R M Naish ceasing to be a councillor.

(Mr Swift thereupon signed a declaration of acceptance of office.)

1.07 REGIONAL HOUSING STRATEGY

(cf 11.17/08) It view of her absence, it was

RESOLVED: That consideration of the report of Mrs S Hall on the South East England Regional Housing Strategy 2008-11 be deferred to the next meeting.

1.08 TOWNLANDS HOSPITAL, HENLEY

(cf 11.22/08) Mrs S M Biggs reported on the meeting arranged by the Oxfordshire Primary Care Trust about the reprovision of services at Townlands Hospital, Henley. A consultation exercise had been started – Mrs Biggs circulated copies of issue 1 a Newsletter about the Townlands Hospital and Community Services Project. This dealt, in the main, with the establishment of a project team, to lead the review.

1.09 HIGHWAYS MATTERS

(i) “Tokers Green” sign

(cf 11.26/08) Oxfordshire Highways, in a letter, acknowledged the Council’s request for the replacement of the “Tokers Green” sign, in Tokers Green Lane, north of Bardolph’s Wood.

(ii) Coopers Pightle, Kidmore End

(cf 11.26/08) By letter, the District Council’s Head of Environmental Services advised that she had sought further information from her Council’s Legal Service on whether her Council should carry out repairs to Coopers Pightle. She acknowledged that the road was not adopted as a public highway, but might have been installed to serve the Kidmore End cemetery. Her Council might wish to seek contributions, towards the cost of repairs, in respect of other properties served by Coopers Pightle.

The Head of Environmental Services advised that her Council had no responsibility for the maintenance of the path from Tokers Green Lane, Kidmore End to the cemetery.

RESOLVED: That the District Council be reminded of its duty of care to those persons using Coopers Pightle to gain access to the Cemetery, a facility owned and maintained by the District Council.

1.10 APPOINTMENT OF OFFICERS, SUB-COMMITTEES AND REPRESENTATIVES

RESOLVED: That the following appointments be made for the period to the Annual Meeting in 2009:

Allotments Manager
Wells Manager
Plans Sub-Committee

Rights of Way Committee

Mrs M S Rowland
Mr R C Gutteridge
Mrs S G Hall, Dr D J M McNie, Mr R G McQuillan,
Mr A K Martin, Prof T R Morris, Mrs M S Rowland,
Mr R S Young
Dr D J M McNie, Mr R G McQuillan, Mrs J E
O’Sullivan. Mrs C Toms

Traffic Calming Sub-Committee	Mrs S M Biggs, Mr J A Swift, Mrs C Toms
Editorial Board of Newsletter	Mr D Brown*, Mr A Miros*, Prof T R Morris, Mrs M S Rowland
Representatives on Playing Fields Committee	Mr R C Gutteridge, Mr R G McQuillan, Mr R S Young
Representative on Chiltern Edge Community Association	Mr J A Swift
Representative on Oxfordshire Association Local Councils	Mrs S G Hall
Transport Representative	Mrs J E O'Sullivan, Mr J A Swift
Website Liaison Councillor	Mr R C Gutteridge

* Not a member of the Council

1.11 FINANCE

(i) Balances

The Clerk reported that balances at the bank totalled £18,863.36.

(ii) Accounts for payment

RESOLVED: That the following accounts, listed in the schedule under Financial Regulation 5.2, be approved for payment:

FISH Volunteer Centre – Grant	£50.00
Oxfordshire Rural Community Council – Subscription	£20.00
Thames Water Utilities Ltd – Water for allotments	£1.13
Oxfordshire Association of Local Councils – Subscription	£224.50
South Oxfordshire District Council – Emptying dog hygiene bin	£22.66

1.12 ACCOUNTS, 2008/9

The Council considered a report (08/09 – 1) of the Responsible Financial Officer, being the summary income and expenditure accounts for the year ended 31 March 2008.

RESOLVED: That the accounts presented be received.

1.13 CONSULTATION ON PLANNING MATTERS

(i) Decisions

The Council noted that the following applications had been permitted conditionally

single storey rear extension to form a conservatory at Woodside, Rokeby Drive, Tokers Green
1 bedroom dwelling on side of existing and single storey extension to rear at 10 Craysleaze, Kidmore End;

erection of 2 storey front extension at Woodside, Rokeby Drive, Tokers Green;
proposed replacement dwelling at Beechwood, Tokers Green Lane, Tokers Green;

and that a certificate of lawful use or development had been issued in respect of the occupation of Orchard Lea, Wood Lane, Kidmore End in breach of the agricultural occupancy condition.

(ii) Action of Plans Sub-Committee

RESOLVED: That the action of the Plans Sub-Committee in respect of the following application,

as set out in the register of action, be approved:

lawful development certificate for continuous use of dwelling without compliance with an agricultural occupancy condition from planning permission H.359/62 at Orchard Lea, Wood Lane, Kidmore End.

(iii) District Council's procedures

(cf 11.14(vi)/08) The District Council's Head of Legal & Democratic Services, by letter, advised that her Council had decided not to change its practices as a result of which all major and minor applications would continue to be referred to the Planning Committee where the officers' recommendations conflicted with the views of the relevant parish or town council.

(iv) Planning Appeal

(cf 11.14(v)/08) The Council noted a copy of a letter from Mr & Mrs G Russell of Wood Lane, Kidmore End to the Planning Inspectorate objecting to the application for development at Felix Lodge, Wood Lane, Kidmore End.

(v) Reading Central Area Action Plan

(cf 10.11(vi)/08) Reading Borough Council's Director of Environment, Culture & Sport enclosed, with a letter, a schedule showing the site allocations representations received during the consultation on that Council's Reading Central Area Action Plan. These representations were themselves subject to consultation for 6 weeks.

(vi) Open Space Sport and Recreation Study

The Head of Planning of the District Council, with a letter, enclosed a copy of the Open Space Sport and Recreation Study, which was a review of the recreation facilities across the district. This would form part of the evidence base for the Local Development Framework. Comments were invited on the study by 17 June 2008.

RESOLVED: That the Open Space Sport and Recreation Study be referred to the Vice-Chairman, and that he be authorised to comment thereon on behalf of the Council.

1.14 BUS STRATEGY

The County Council's Director for Environment & Economy enclosed, with a letter, a copy of a revised version of chapter 3 of his Council's Bus Strategy, concerning the Council's policies on arranging, reviewing and managing the bus services which it funded. Views on the revised chapter were requested by 6 June 2008.

RESOLVED: That the revised version of chapter 3 of the County Council's Bus Strategy be referred to Mrs J E O'Sullivan and Mr J A Swift, and that Mrs O'Sullivan and Mr Swift be authorised to respond on the County Council on behalf of the Council.

1.15 HOME TO SCHOOL TRAVEL

The Clerk was requested to pass Home2School Newsletter Summer 2008, published by the County Council, to Mrs C Toms.

1.16 KIDMORE END CHURCHYARD

In a letter, the Rev G D Foulis-Brown advised that the upkeep of the churchyard at St John the Baptist, Kidmore End, had cost £1575 "last year", including the annual topiary and the complete removal

of ivy from the churchyard walls. Grass cutting and ivy removal had cost £1210. Member recalled that the budget for the financial year 2007/8 had included provision of £600 towards the cost of maintenance of the churchyard: the provision had been carried forward into the current financial year.

RESOLVED: That a grant of £600 be made to the Parochial Church Council towards the cost of maintaining the churchyard at St John the Baptist, Kidmore End, in the financial year 2007/8.

1.17 MAKING THE CHILTERN LANDSCAPE

The Council noted an invitation from the Chilterns Conservation Board to be represented at the Making of the Chiltern Landscape conference in Chalfont St Giles on 21 June 2008.

1.18 PLAYING FIELDS COMMITTEE

The Chairman of the Playing Fields Committee advised that the Committee had met on 14 May 2008, when the Committee had discussed the problems of dogs fouling at the Recreation Ground, Gallowstree Common and people striking golf balls at the Ground.

The Chairman of the Committee advised that the play equipment at the Kidmore End Play Area needed to be replaced, and he was seeking quotations for this.

The attention of the Chairman of the Committee was drawn to the depth of bark in the play equipment pits and the condition of the play area fence at the Recreation Ground.

1.19 RECREATION GROUND, GALLOWSTREE COMMON – PAVILION

(cf 8.07/08) The Vice-Chairman reported on progress with the project to replace the Pavilion at the Gallowstree Common Recreation Ground. The application for Building Regulations' approval would shortly be submitted. The Kidmore End Cricket Club had submitted an application to the England & Wales Cricket Board for a grant towards the project. Mr John Madejski had agreed to become patron of the Pavilion Appeal Fund. Some local fund raising activities, in support of the Pavilion project, were being arranged.

The Council considered a report (08/09 – 2) of the Clerk, seeking to establish how the Council Tax payers of the Parish would contribute towards the cost of the replacement Pavilion.

RESOLVED: That, in principle, up to £100,000 of the cost of replacing the Pavilion at the Gallowstree Common Recreation Ground be met in some form by the Council Tax payers of the Parish

1.20 DATES OF MEETINGS

RESOLVED: 1 That meetings of the Council be held on the following Wednesdays at 8pm:

18 June 2008	19 November 2008	18 February 2009
23 July 2008	17 December 2008	18 March 2009
17 September 2008	21 January 2009	22 April 2009_
22 October 2008		

2 That the Annual Meeting of the Council be held on 20 May 2009 at 8pm.

1.21 QUESTIONS TO CHAIRMAN

In answer to a question, the Chairman indicated that he was happy to accept the offer of Mrs S M Biggs to pursue, with Kidmore End Primary School, issues about parking in the vicinity of the School and home to school travel arrangements.