Kidmore End Parish Council (KEPC) / sign off June 2026 / Review June 2027

Finance Committee

Parish Clerk | Email: clerk@kepc.info

1. Delegated executive powers to:

a. Determine & monitor account balances

b. Monitor & agree monthly expenditure

c. Sign cheques on agreed accounts, or in special circumstances sign cheques out of meetings to be agreed at the next Finance Committee meeting retrospectively.

d. Review current financial regulations and policies from time to time

f. Sanction once a year a review of the effectiveness of the system of internal financial control by commission of an auditor, in accordance with current legislation and prior to the approval of the Annual Return. Review conclusions to be reported to the Council.

g. Approve estimates

h. Establish a budget to be considered by the full Council and consider expenditure recommendations from other Committees.

i. Monitor receipts throughout the year

2. The Finance Committee will inform the Council of its decisions/recommendations through the circulation of Committee minutes and will provide the Council with further information or explanations if requested at a General Meeting.

3. Number of Councillors on Committee as determined by the Council. Quorum of 3 or 1/3 (whichever is the higher number).

4. The Committee will meet once a month a quarter as indicated in the Council calendar.

5. The Finance Committee must allow other members of the Council to be present at meetings when appropriate.